

PEACEHAVEN & TELSCOMBE TOWNS REGENERATION PARTNERSHIP

Meeting held on Monday 7th January 2002 at 6.30pm In the Charles Neville Room, Meridian Centre

Present:

John Livings, County Councillor, in the Chair
Pete Billin, Local Resident
Donald Shier, House Project (support worker and minutes)
Sheila Chalmers, Age Concern/Local Resident
Wendy Bannatyne, Voluntary Sector
Roy Goodall, Telscombe Town Council
Sue Griffiths, Lewes District Council
Joanne Kidd, Meridian Leisure Centre
Owen Clifford, Lewes District Council
David Neighbour, East Sussex County Council
Paul Cotton, Southern Housing Group
Sam Rowe, North Peacehaven Community Project
Daphne Carver, Peacehaven Town Council
Liz Lee, Lewes District Council

- 1. APOLOGIES** - Apologies for absence were received from: Mary Dunmore, House Project, John Carden, Local Business, Liz Holt, Joff Youth Centre and Nigel Pargiter, East Sussex County Council.
- 2. MINUTES** - The Minutes of the meeting held on 3rd of December were agreed as accurate.
- 3. MATTERS ARISING - None**
- 4. INTERREG.** This item was moved down the agenda. See below for notes of the discussion on it.
- 5. Partnership Constitution.** This was discussed at the workshop meetings held in November of last year. A proposal was made to adopt a memorandum and articles of association to turn the partnership into a charitable company. South Downs Council for Voluntary Service had suggested a standard form of memorandum and articles of association, as set out by the Charity Commission. The members of the partnership who attended the workshop had raised various points on this. SDCVS's responses to these, based on legal advice, were circulated at this meeting. After some discussion it was agreed to accept all of this advice and to proceed with the process of establishing a company. After further discussion it was agreed that the board of directors of the company would be the various people representing the different sectors of the community. The sectors to be represented were laid out in the terms of reference accepted by the partnership at its founding. It was also agreed that three members instead of two would represent the voluntary sector. The charity commission's suggested standard form of memorandum and articles of association for a charitable company is in a green booklet. It was agreed to adopt this, after incorporating the advice given by SDCVS. The booklet was passed round the meeting. The members of the partnership, who will become directors of the partnership company, signed their names in the relevant places in it. These are as follows: County Council – John Livings and David Neighbour, District Council – Sue Griffiths and Liz Lee, Town Councils – Daphne Carver and Roy Goodall, Local Business – John Carden and Paul Cotton, Residents – Pete Billin and Sheila Chalmers and, Voluntary Sector – Mary Dunmore, Wendy Bannatyne and Sam Rowe. Donald Shier will witness the signatures.
- 6. Open Evening – January 21st:** The Anzac Room at the Meridian Centre has been booked for the 21st of January for an open meeting. This is to provide an opportunity for the public to comment on the progress made by the partnership so far, and to suggest additional needs and projects for the towns. After some discussion it was agreed that the structure of the meeting would be that each working group will set up a display stand on their theme of work. There will not be a presentation or top table with speakers. The public will be invited to tour the stands and consultation will take place on a one to one basis with those staffing the stands. Jo Kidd offered to provide two display boards from the Leisure Centre and Wendy, three from the Town Council. Everyone at this meeting is available to attend. John Livings will ask Peacehaven Town Council for funding for refreshments.

Those attending will be offered one glass of wine, soft drinks and nibbles. Wendy will order 50 wine glasses from Sainsburys and also the wine. She will ask the co-op if they will donate this. Donald will distribute a list of the phone numbers of all partnership members with these minutes.

Publicity for the open meeting: The House Project will liaise with John Livings on press releases for the meeting. Harry Nicholson at the House has produced a poster. The meeting approved this. Nigel Pargiter has offered to have A5 flyers and A4 posters printed by East Sussex County Council. Donald will forward the computer artwork to him. Donald, Wendy, John L. and Liz Lee offered to distribute posters and flyers.

8. Reports from the working groups

a. Community Facilities working group - minutes circulated at the meeting.

b. Transport working group – minutes of the last meeting circulated at the meeting.

c. Sports & leisure facilities working group – verbal report.

Wendy Bannatyne has received the **football ground improvements** feasibility study report. She passed round a copy of the consultant's report and a letter she has drafted for circulation to local sports clubs and schools. This is asking them to support the bid. The football club will distribute the letter. Peacehaven Town Council has recently appointed a leisure, sports and amenities development worker, Steven Keogh. Wendy will meet him soon and will ask him if he will assist with the funding bid. He has much experience in fundraising in this kind of work. Wendy is mediating between Peacehaven Town Council and the Football Club. David Neighbour offered to facilitate the process of building confidence and communication between them. A meeting between all parties is agreed to be a useful step in progressing the bid.

Leisure Centre: The partnership welcomed to the meeting, Jo Kidd, who is the manager of the Leisure Centre. It is now used by the new secondary school exclusively, from 8 to 5pm on four days each week. The school has not yet opened sports and fitness facilities of its own. The school's need for these is expected to increase when additional years of intake join them. There is currently only one year of students. If the PFI bid for expansion is successful, potential total numbers, when all years are filled, will increase to 900. There was some discussion of the development of sports and leisure facilities between the school and the leisure centre and on land nearby.

d. Commercial & Retail working group – minutes circulated at the meeting

e. Education and Training working group – minutes circulated at the meeting

4. INTERREG. Liz Lee reported back from a meeting with Veronique Poutrel, the County Council's European Officer. SDCVS had proposed that a bid to the EC's INTERREG fund be submitted in the short term. This would be a joint bid by various local area partnerships in East Sussex. The bid would consist of projects that fall within the common themes drawn together by the Coastal Renaissance Partnership. Veronique has offered to advise the partnership on taking part in this. Colin Brown can supply an application form. There are three deadlines for applications per year. There is one in May. £70 million pounds is available. Match funding is an issue. 60% match funding in cash or in kind must be in place in advance. This figure is reduced to 50% if all the scheme's social inclusion targets are met. C.B. will send all the relevant papers to J.L. Wendy will ask Steven Keogh if he would like to assist with this process also.

9. Correspondence In and Out. None

10. Date, Time & Place of next meeting. The next meeting will be on the 11th of February, 6.30pm at the Meridian Centre.

11 AOB. Coastal Renaissance Partnership. Roy Goodall has received a letter detailing what the £227,253 SRB money was spent on. He read this to the meeting. Most of the spending was on consultant's reports and models for development. Owen Clifford informed the meeting that the South

East of England Development Agency, the government's regional development arm, is now concentrating on economic development.